

Community Area Partnership Agreement 2012/13:

Budget details for CAP running costs

Your Details:

Name:	
Partnership:	Corsham Community Area Network (CCAN)
Address:	
Phone:	
Email:	kevingaskinccan@hotmail.co.uk

Bank Account Details:

Account name:	Corsham Area Community Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£746.79

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Average of 50 hours per month as approved by the CCAN Chair. Cost also includes expenses. This relates to core CCAN Workplan business including support to current Action Groups.	a £7,000
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Funding for engagement activities to include an Autumn Community Plan event to co-incide with the AGM, and targeted engagement on community priorities.	b £500
Advertising & promotion (inc websites): <ul style="list-style-type: none">Website development to include hosting of the Community Area Plan	c £1000
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">Funds included to cover the cost of design and production of a community plan update	d £300
Office expenses, consumables, etc.: <ul style="list-style-type: none">including printing and stationery	e £200
Other costs: <ul style="list-style-type: none">Hall or room hire for Group Meetings	f £200
Amount of funding rolled forward from 2011/12 to be spent in 2012/13:	g £750
Total running costs applied for:	h £8450

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

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Signed:

Date:

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